



RIVERTON COMMUNITY ASSOCIATION

BOARD OF DIRECTORS MEETING AGENDA

Location: 280 Scottsville-West Henrietta Rd. West Henrietta, NY

Date: 5/17/22

Time: Meeting opened by Kyle Cataldo at 6:39
Kyle Called meeting to close at 8:15pm - Chelsea Seconds

ATTENDANCE

- RCA: Kyle Cataldo, Brandon Luther, Chelsea Clark, Monica Stamps-Jordan, Mike Welsch
- WEICHERT: Vynne Jo, Andrea, Curt
- GUESTS: None

ARCHITECTURAL REVIEW BOARD ITEMS

- **Parking at hammerhead spots by paths have been banned by the town. Issues with parking should be brought to Town of Henrietta as RCA does not have the power to ticket vehicles**

FINANCIAL REVIEW

- BALANCES: OPERATIONS \$221,517.06 RESERVE \$217,961.68
- BILLS PAID: \$12,815.46
- INCOME: \$3,614.98

OPEN ITEMS

TOPIC	DATE OPENED	UPDATES
Basketball and Tennis Courts	4/2022 5/2022	<p>Andrea and Vynne Jo to receive training on how to use the new system. Each household will get 1 key card.</p> <p>Andrea has been trained on key cards. 600 total have been ordered. By next month we will figure out registration for key cards and distribution. Key card will be linked to address and used to track people responsible For vandalism/damage.</p> <p>Tennis court security system power/int is run from the pool area.</p> <p>Key Cards will be needed starting June 15, email RCA@WEICHERTLILAC.COM to obtain yours</p> <p>Lights at tennis courts have had an electrician come to look at them. Timers are set to turn on at 6pm and off at 10pm every day. Curt and electrician are working on repairing lights that don't work and timer being inconsistent</p>
Shredding Event	4/2022	will be here only June 4 th 9am-12pm
Homeowner Delinquency	4/2022	Vynne Jo continuously contacting Homeowners, slowly gets people to respond
Lake Pamela	4/2022 5/2022	<p>Bathymetry Survey to be performed in May/June</p> <p>Survey being performed 6/5</p>
Riverton Office Painting	4/2022	Some light green color, happening in the next few months, pool area to be painted as well
Website Update	4/2022 5/2022	<p>Brandon meeting with website company to refresh the website</p> <p>IT company has mapped website and received approval, waiting for Response. Need Company added to the Stripe account.</p>
Mailbox update	4/2022	Inventory Mailboxes and perform rolling upgrades.

	5/2022	We have a map of 72 mailboxes. If your mailbox is in need of repair or Replacement please email RCA@WEICHERTLILAC.COM , or BOD@RIVERTONCOMMUNITY.COM to have added to replacement Plan.
2022 Pool Season	4/2022	We have 12 lifeguards, looking for 15+ to expand hrs.
	5/2022	We are up to 14 lifeguards. 15 needed to run 12hrs a day. Jasmine will Manage when we can do lessons/senior hours based on ability to staff. Hours will be limited in early June when high schoolers are in school as Well as late August. Carrie and Jasmine have been monitoring chemicals and water quality. It has been a challenge to stock up on Bromine. Permit is acquired and we are on track to open on time. Painting of building has been done and files have been organized. Pool chairs and concrete were power washed this year New chairs \$125 a piece Heater has been submitted through insurance for repair. Design Pools is Preparing a bid for repair.
Office Hours	4/2022	do we need more than 1 day a week? Consensus is no, people are welcome to make appointments.Potentially after assessment season be closed Tuesday and Thursday? (open M,W,F,Sat)
	5/2022	Need to figure out long-term plan for this soon as it affects Weichert contract
Budget Meeting	4/2022	To be held in May TBD
	5/2022	To be held Tuesday 5/24
Graphic Design Needs	4/2022	Brandon to coordinate with Designer
	5/2022	Graphic designer to make Senior's sign – Banner style 4'x10'
Lifeguard Shirts	4/2022	Monica and her husband to make them.
	5/2022	Jasmine has list of sizing
Snack selling at Pool	5/2022	We will take proposals to allow kids to sell candy/snacks at the Pool.

2022 Garage Sale	5/2022	What do we need addressed for garage sale. Signs to get put up, make some flyers for interwebs. People planning on participating in garage sale email your Address to RCA@WEICHERTLILAC.COM , or BOD@RIVERTONCOMMUNITY.COM or call the office. And we will distribute list on website/facebook. Not attempting to acquire vendors this year.
2022 Pool Party	5/2022	Party is 6/10 Hoping a board member can grill food, plan B is order Pizza.
Asphalt Sealing	5/2022	Curt is acquiring bids – expecting 3 bids by next month
Document Storage	5/2022	BOD access to financial documents and organize the old storage
Workers Comp Audit	5/2022	Curt is working on finalizing documents for workers comp audit
Picnic Tables	5/2022	7 picnic tables have been refurbished and are being placed back out soon. Area at the end of Coneflower has been discussed with owner. Landscapers have been informed to mow around area for picnic table and plan has been made to clean up the rest of the area.

NEW ITEMS

Brandon motions to appoint Chelsea to the board as secretary Kyle Seconds.

Brandon motions to appoint Monica to the board as Treasurer Kyle Seconds.

Brandon motions to appoint Mike to the board as Class A director Kyle Seconds.

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Pool Party is 6/10 Hoping a board member can grill food, plan B is order Pizza.

What do we need addressed for garage sale. Signs to get put up, make some flyers for interwebs. People planning on participating in garage sale email your Address to RCA@WEICHERTLILAC.COM, or BOD@RIVERTONCOMMUNITY.COM or call the office. And we will distribute list on website/Facebook. Not attempting to acquire vendors this year.

Curt is working on workers compensation audit.

7 picnic tables have been refurbished and are being placed back out soon. Area at the end of Coneflower has been discussed with owner. Landscapers have been informed to mow around area for picnic table and plan has been made to clean up the rest of the area.

Skunk problem on Beakrush – keep garbage/food inaccessible and if it's a significant problem call an exterminator, not much RCA can do.

If your mailbox is in need of repair or Replacement please email RCA@WEICHERTLILAC.COM, or BOD@RIVERTONCOMMUNITY.COM to have added to replacement plan

Pool prices/passes/senior swim/lap swim/swim lessons: Guest passes reduced to \$5. No discounts are being offered. Senior swim times, lap swim, etc are going to be offered based on availability of life guards. Everyone entering the POOL AREA needs to have a paid membership/guest pass, lifeguards are not responsible for monitoring who is a "swimmer" vs "non-Swimmer" they are only expected to

monitor those who enter the pool AREA. Swimmers age 3 and under do not need a membership to enter the pool.

Newsletter – post to website and send out link instead of attachment.

BOD access to financial documents and organize the old storage as well.

Look into getting tv/dvd player to have senior exercise classes.