

Closed Discussions 2022

DATE CLOSED	DISCUSSION
4/2022	Brandon Motioned to be appointed Kyle to President – Kelli Second
4/2022	Kyle Motioned Brandon to be appointed to Vice President – Kelli Second
4/2022	Community Building Alarm System has had an annual update performed.
4/2022	RGE bill for pool area was ridiculously high. Vynne Jo followed up with RGE and had them do a manual reading and a credit to our account was issued
4/2022	Free Pool weekend is open to non-residents as well as residents
4/2022	RGE Lamp Posts. Update in Newsletter how to notify RGE – we can't do anything about those.
5/2022	Brandon motions to appoint Chelsea to the board as secretary Kyle Seconds.
5/2022	Brandon motions to appoint Monica to the board as Treasurer Kyle Seconds.
5/2022	Brandon motions to appoint Mike to the board as Class A director Kyle Seconds.
5/2022	Skunk problem on Beakrush – keep garbage/food inaccessible and if it's a significant problem call an exterminator, not much RCA can do.
5/2022	Pool prices/passes/senior swim/lap swim/swim lessons: Guest passes reduced to \$5. No discounts are being offered. Senior swim times, lap swim, etc's are going to be offered based on availability of life guards. Everyone entering the POOL AREA needs to have a paid membership/guest pass,

	<p>lifeguards are not responsible for monitoring who is a “swimmer” vs “non-Swimmer” they are only expected to monitor those who enter the pool AREA. Swimmers age 3 and under do not need a membership to enter the pool.</p>
5/2022	<p>Newsletter – post to website and send out link instead of attachment.</p>
7/2022	<p>Andrea and Vynne Jo to receive training on how to use the new system. Each household will get 1 key card.</p> <p>Andrea has been trained on key cards. 600 total have been ordered. By next month we will figure out registration for key cards and distribution. Key card will be linked to address and used to track people responsible For vandalism/damage.</p> <p>Tennis court security system power/int is run from the pool area.</p> <p>Key Cards will be needed starting June 15, email RCA@WEICHERTLILAC.COM to obtain yours</p>
4/2022	<p>Shredding Event - will be here only June 4th 9am-12pm – no issues</p>
7/2022	<p>Office Hours - do we need more than 1 day a week? Consensus is no, people are welcome to make appointments. Potentially after assessment season be closed Tuesday and Thursday? (open M,W,F,Sat)</p> <p>Need to figure out long-term plan for this soon as it affects Weichert contract</p> <p>Office hours are good, potentially reduce another day in the winter</p>
7/2022	<p>Lifeguard Shirts - Monica and her husband to make them.</p> <p>Jasmine has list of sizing</p> <p>Monica waiting for payment – Check has been sent</p>

6/2022	<p>Budget Meeting - To be held in May TBD</p> <p>To be held Tuesday 5/24 – No issues</p>
5/2022	<p>Garage Sale - What do we need addressed for garage sale.</p> <p>Signs to get put up, make some flyers for interwebs.</p> <p>People planning on participating in garage sale email your Address to RCA@WEICHERTLILAC.COM, or BOD@RIVERTONCOMMUNITY.COM or call the office. And we will distribute list on website/facebook.</p> <p>Not attempting to acquire vendors this year.</p> <p>Need signs and marketing done sooner.</p>
6/2022	<p>Pool Party - Party is 6/10 Hoping a board member can grill food, plan B is order Pizza.</p> <p>Cancelled</p>
7/2022	<p>Pool Lessons - Carrie has certification for lessons. QR code used to pay for lesson. lifeguard availability and lesson demand. Email to go out.</p>
7/2022	<p>Graphic Designer - Brandon to coordinate with Designer</p> <p>Graphic designer to make Senior's sign – Banner style 4'x10'</p>
8/2022	<p>We will take proposals to allow kids to sell candy/ snacks at the Pool.</p> <p>Monica handling the schedule</p>
8/2022	<p>Brandon meeting with website company to refresh the website</p> <p>IT company has mapped website and received approval, waiting for Response. Need Company added to the Stripe account.</p> <p>New website to be activated with minor change. By-Laws link doesn't work</p> <p>Link fixed, website is set</p>
8/2022	<p>Vynne Jo continuously contacting Homeowners, slowly gets people to Respond.</p>

	Anyone not up-to-date by 9/1 will receive a bill in the mail
8/2022	Lights at tennis courts have had an electrician come to look at them. Timers are set to turn on at 6pm and off at 10pm every day. Curt and electrician are working on repairing lights that don't work and timer being inconsistent – Dr. Electric coming 7/20 Work has been completed
8/2022	Possibility of taking credit cards in the office for payments, would make it easier for some – We can do this, will result in a small fee for using CC, no way around it, but at least offers a convenient option. Payments with Check/money order do not have to pay fee.
8/2022	Office days open to change to T, W, Th, F effective 8/22
8/2022	Fall events / senior Thanksgiving Dinner – We would love to hold this event again, but need volunteers to organize the event.
8/2022	Weichert communication to be funnelled through one person – Weichert can direct all communication through the president who is authorized to represent the board as a whole to Weichert. This should help streamline communication and increase clarity to Weichert.
8/2022	Incentives to recruit volunteers? Offer free pool memberships for the household, free room rental, and half off assessment starting in 2023. Brandon Motions and Kyle seconds, all others vote yea. Hope this encourages more to join the board/ARB
8/2022	Community Tool-Share. Potential to come next summer. Would be nice to utilize all the tools RCA owns but rarely uses in a way that benefits residents. Need to hire another office employee who is capable of managing a task as large as this.
4/2022	LAKE PAMELA: Bathymetry Survey to be performed in May/June
5/2022	Survey being performed 6/5
7/2022	Still waiting – Professor cancelled
8/2022	DEC called to investigate issue with dead fish. It was made very clear that absolutely NO Chemicals or pesticides may be used on the pond by RCA or any residents. Treatment to the pond requires a permit through the DEC, which needs to be submitted

	by a qualified applicator and the owner, of which RCA is not. Town of Henrietta is aware, but the options of what can be done to the pond are limited.
5/2022	Curt is acquiring bids – expecting 3 bids by next month
7/2022	3 bids received. Recommendation from Monica never responded. Lowest is \$12,500 up to \$21,000 for highest. Lowest was referred to us by Hidden Valley.
8/2022	Lowest bid has been approved work to start soon
9/2022	Work has been completed, no issues.
4/2022	Some light green color, happening in the next few months, pool area to be painted as well
11/2022	On hold until new hires
5/2022	Curt is working on finalizing documents for workers comp audit
11/2022	Done
5/2022	7 picnic tables have been refurbished and are being placed back out soon. Area at the end of Coneflower has been discussed with owner. Landscapers have been informed to mow around area for picnic table and plan has been made to clean up the rest of the area.
11/2022	All of them have been repaired
4/2022	Inventory Mailboxes and perform rolling upgrades.
5/2022	We have a map of 72 mailboxes. If your mailbox is in need of repair or Replacement please email RCA@WEICHERTLILAC.COM , or BOD@RIVERTONCOMMUNITY.COM to have added to replacement Plan.
7/2022	Email sent out to acquire information, a handful of people replied

8/2022	A list of a couple have been received, start process to replace 1 or 2\
9/2022	Order 1 to be ready to replace as a spare
11/2022	Ordered but has not been received
5/2022	BOD access to financial documents and organize the old storage
7/2022	Brandon needs to get on his crap. Curt to re-activate link
11/2022	I have access, haven't used it too much. New audit company will get access also
12/2022	Reopen after AGT Natale Review and update of books
8/2022	Reach out to Hidden Valley to begin fall cleanup. Can we offer residents free brush dump? Will reach out to TOH and Hidden Valley for cost to do so.
10/2022	TOH Approved use of the brush dump, need to schedule with Hidden Valley?
12/2022	No issues
10/2022	Mike sent examples of what previous descriptions were, use something similar, Brandon/Kyle think bookkeeping skills should be preferred. Salary range \$20/hr range, full time, hybrid remote options, BOD meeting attendance. Job descriptions to be sent to Weichert next week. In office M,F, another day of their choice. 2 weeks of pto.
11/2022	Benefits? Who's doing interviewing? 11/30, 12/12 @6pm interviews Part time person 15-20hrs.
12/2022	We have hired Amber as an office manager! Her training has begun